

How to Successfully Register your Pack for Day Camp!

Wondering how to make sure your Cub Scouts have a great camp experience?! Follow these easy steps and make sure that this year's day camp is one they will never forget!

Step 1: Read all the information in this packet.

Step 2: Promote day camp to your pack's parents and leaders by:

- ✓ Handing out the parent informational flyer.
- ✓ Giving each Cub Scout and their parent a medical form to fill out.

Step 3: Fill out the Pack Registration forms.

- ✓ Make sure all Cub Scouts are officially registered with the BSA. Call the Scout office to receive a current pack roster or download one from your pack's internet advancement account.
- ✓ Register each Cub Scout for the rank they will be at day camp. For example, if your pack divides youth by grade, be sure you register them for the grade they will be in next school year. Or if your pack registers by age, make sure you take birthdays into account.
- ✓ Fill out three separate registration forms:
 - 1 form for incoming Tiger Cubs (current kindergarteners)
 - 1 form for Wolves & Bears
 - 1 form for Webelos
- ✓ Indicate which parents will be attending in the following positions:
 - "Walking Den Leaders"—adults who will travel from station to station with a group of boys from your pack. Please remember that Wolves & Bears will be in one camp den while Webelos will be in another camp den. You must have 1 adult for every 4 Cub Scouts and at least 2 adults with each den, each day.
 - "Station Helpers"—adults who will be assigned to help in a program area such as crafts, nature, etc. when they arrive at camp.
- ✓ Be sure you mark the correct T-shirt size for each boy and for any adult who may want to purchase one (shirts are \$5 each for adults and must be pre-ordered). There will be very limited sizes available for t-shirt exchanges.

Step 4: Collect health forms and any registration forms.

Step 5: Make out **one check** for all registration. Checks should be made out to **BSA**.

Step 6: Come to Columbia Middle School in Burbank during the Bighorn training event on May 3rd to register your pack. Columbia Middle School is located at 835 Maple St off Hwy 12 in Burbank.

Any pack registering after this date will be charged a \$5 late fee per boy (except for new Scouts).