



### Internet Renewal Information – 2010 (for 2011 Charter Year)

The Blue Mountain Council is excited to now offer Internet Rechartering to your unit. We think you'll love this method for rechartering, because you'll be completing the charter renewal information yourself—which ensures that it will be correct—and you can do it from your home or office, or any place with Internet access that's convenient for you. It's a secure, easy-to-use application accessed from the council's Web site ([www.bmcbsa.org](http://www.bmcbsa.org)) beginning October 1, 2010. Be sure to try the tutorial on the web site today!

#### Here's how to get started:

1. Select an adult to be the renewal processor for Internet Renewal.
2. After October 1, 2010, the renewal processor should gather recharter material and log onto [lfl.myparticipation.org](http://lfl.myparticipation.org)
3. The "renewal processor" must be registered in one of these positions: Post Committee Chair, Committee Member, Post Advisor or Associate Advisor.
4. The "renewal processor" must have a "MyParticipation" account set up. If you have a MyScouting account, use the same log in and password information to gain access to MyParticipation.
5. Complete the information requested on each screen. You can stop at any time, log off the system, and begin again where you left off by logging back on to [lfl.myparticipation.org](http://lfl.myparticipation.org).

#### Here's how to wrap it up:

7. When you've completed all the information to renew the unit, click the "Submit" button.
8. **Print** the Unit Renewal Report Package, which includes the charter renewal application as well as lists of new members, transfers, multiples, and no-fee adults. Acquire the **appropriate signatures** on the applications, review it with your Service Team Member or District Executive, and turn in the *entire packet* – along with *new applications* and **fee payments**, to your district's charter turn-in meeting.

#### If it's paper you want...

If you do not, or cannot, recharter via the Internet, the materials and instructions to recharter your unit "offline" are available through your district executive.