

MyParticipation: A Portal to Learning for Life Options

lfl.MyParticipation.org

- **Explorer Renewal**
- **Outing Permits**
- **E-Learning**

Posts can now renew their rosters online and submit the renewals to their Learning for Life office. The new Explorer Renewal system is available as part of the MyParticipation portal.

Posts can also submit local and national outing plans electronically and re-use the transportation and training information for future outings.

Explorer Renewal and **Outing Permits** are two features available via MyParticipation. Post adult leaders who serve at the committee chairman, committee member, Explorer Advisor, and associate Advisor positions will have access to both online applications.

MyParticipation is an online portal available on www.learningforlife.org or direct access at lfl.myparticipation.org. It requires an account with a member ID. If an adult leader already has a MyScouting account with a member ID in the profile, no additional account is needed. Simply log onto lfl.MyParticipation.org, using the same user name and password as for the MyScouting account. The system will recognize the user and provide the appropriate access.

For adults new to MyParticipation who have no MyScouting account, create a new account. The adult's member ID is found on the membership card and affiliated Learning for Life office. The member ID associates the person with a post and makes items available to that leader.

Anyone with a MyParticipation account can also take E-Learning courses, such as Explorer Youth Protection Training. E-Learning is available even if no member ID is entered.

The post agrees on which adult will serve as the renewal processor and this person completes the renewal and submits it. After submittal, a Post Renewal Package is printed and must be signed by the appropriate officials and turned in to the LFL office along with applications and fee payment.

MyParticipation also serves as the origin of all Outing Permit submittals. The person who submits the Outing Permit application will already be authenticated and authorized to use the system. This authentication replaces the physical signatures on Outing Permit applications.

After the Outing Permit is submitted, e-mails will be sent automatically to keep the unit informed on the status of plan applications.

There will be automatic notification at all appropriate steps in the process to the plan creator, the Outing leader, and the assistant Outing leader. The post committee chair and Advisor will receive e-mail notifications if they have MyParticipation accounts.

Access to the *Safety First Learning for Life Guidelines* will be available for Learning for Life posts, and an online Help document is included to explain how to complete and submit plan applications to the LFL office.

Assistance is also available from the National Service Desk by e-mailing myparticipation@learningforlife.org with questions on MyParticipation. Include your name and contact e-mail, the nature of your question or problem and messages received, the headquarters city and state of your Learning for Life office, your Post number, Member ID, and Explorer adult position.